



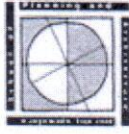
**योजना तथा वास्तुकला विद्यालय, विजयवाड़ा**  
School of Planning and Architecture, Vijayawada  
An Institute of National Importance, Ministry of Education Gov. of India

# **13<sup>th</sup> Meeting of the Senate**

**School of Planning and Architecture, Vijayawada**

April 22<sup>nd</sup> 2022, 11:00 Hrs  
(through Virtual Mode)

## ***Minutes of the Meeting***



**Minutes of the 13<sup>th</sup> Meeting of the Senate of SPAV  
held on 22<sup>nd</sup> April 2022 at 11:00Hrs through Virtual mode**

The following members were present:

S.No	Name	Designation
1	Prof. Dr. N. V. Ramana Rao, Director I/c, SPAV	Chairperson
2	Ms. Poonam Verma Mascarenhas (Nominee of Chairperson, BoG)	Member
3	Dr. Uma Sankar B, Dean Academic, SPAV	Member
4	Dr. Amitava Sarkar, Dean Student Affairs, SPAV	Member
5	Dr. Shanmuga Priya G, Dean Faculty Welfare, SPAV	Member
6	Dr. Janmejy Gupta, Dean Research, SPAV	Member
7	Prof. Dr. Abdul Razak Mohamed, Head, Department of Planning, SPAV	Member
8	Prof. Dr. Iyer Vijayalaxmi Kasinath, Head, Department of Architecture, SPAV	Member
9	Prof. Dr. S Ramesh, Professor, Department of Architecture, SPAV	Member
10	Prof. Dr. M Kailasa Rao, Professor, Department of Architecture, SPAV	Member
11	Dr. Ayon Kumar Tarafdar, Associate Professor, Department of Planning, SPAV	Member
12	Ms. Naina Gupta, Assistant Professor, Department of Planning, SPAV	Member
13	Dr. Prashanti Rao, Assistant Professor, Department of Architecture, SPAV	Member
14	Dr. Faiz Ahmed C, Assistant Professor, Department of Architecture, SPAV	Member
15	Shri K. V. Uma Maheswara Rao, Registrar, SPAV	Member & Secretary

The Chairperson-Senate welcomed all the members present in the meeting. Further, the Member Secretary of the Senate apprised the members about various agenda items.

The details of discussions / deliberations are as below:

	<b>To present the Action Taken Report on the Minutes of the 12<sup>th</sup> Senate meeting of SPA Vijayawada held on 21<sup>st</sup> January 2022 at SPA Vijayawada.</b>
	<b>Senate noted the Action Taken on the Minutes of 12<sup>th</sup> Senate.</b>

<b>Item # 13.1</b>	<b>Notification for Direct Admissions to Post Graduate &amp; PhD (Full-time &amp; Part-time) Programmes for AY 2022-23.</b>
<b>Decision</b>	The Senate, after verification and after deliberations, recommended the conduct of the Direct Admission to Post Graduate & PhD (Full-time & Part-time) Programmes for AY 2022-23.
<b>Item # 13.2</b>	<b>Time Schedule for the Conduct of Direct Entrance Examinations and Interviews as part of PG &amp; PhD Direct Admissions AY 2022-23.</b>
<b>Decision</b>	The Senate, after verification and deliberations, recommended the proposed date and time schedule for the conduct of Direct Entrance Examinations and Interviews as part of PG & PhD Direct Admissions AY 2022-23.
<b>Item # 13.3</b>	<b>Spot Admissions as part of PG &amp; PhD Direct Admissions AY 2022-23.</b>
<b>Decision</b>	The Senate, after verifying the Seat Matrix of Post Graduate Programmes, recommended the conduct of Spot Admissions as part of PG & PhD Direct Admissions AY 2022-23, if required.
<b>Item # 13.4</b>	<b>Removal of Self-finance status to MBEM and M.Arch. (Architectural Conservation), and normalization of Fee structure similar to other PG Programmes.</b>
<b>Decision</b>	The Senate, after detailed deliberations, recommended the removal of Self-finance status to MBEM and M.Arch. (Architectural Conservation), and normalization of Fee structure similar to other PG Programmes.
<b>Item # 13.5</b>	<b>Revision of Fee Structure for the First Year UG, PG and PhD Programmes for the batches to be admitted in AY 2022-23.</b>
<b>Discussion</b>	The senate, after detailed deliberations, advised to compare the Fee structure with that of SPA Delhi and Bhopal and logical increase in fees has to be worked out.
<b>Decision</b>	The details are to be appraised to next Senate.
<b>Item # 13.6</b>	<b>Proposed Two Year Post Graduate Course titled "Master of Urban Design" in the Department of Architecture, as proposed in the DPR of SPAV for the period 2015-22.</b>
<b>Discussion</b>	After detailed discussion, one of the member Ms.Poonam Verma suggested for inclusion of public participation, include creating a skill base, live study of Amaravathi, land pooling and encourage team building spirit and vertical studies. Also suggested for integrated participation. The member was appraised that all these aspects have already been included in the curricular and syllabus.
<b>Decision</b>	The programme may be added in CCMT 2022. In case of any time lapses, the programme may be commenced in 2022, through direct admissions of all the seats.

<b>Item # 13.7</b>	<b>Proposed formulation for the “Standing Committee for UG, PG &amp; PhD Programmes”</b>
Discussion	The Senate after detailed deliberations observed that the issues discussed by the Standing Committee will be presented to the Senate, of which the Director, Registrar and External Experts are already members. Hence, the Standing Committee may be comprised of other members suggested.
Decision	The Senate suggested to hold a bimonthly meeting. Director as Chairman of Senate to nominate Dean (Academic) as chairperson for the Standing Committee.
<b>Item # 13.8</b>	<b>Planning Project Studio / Thesis Data-collection Field Visit for Two weeks at the beginning of the Semester and one week at the end of the Semester.</b>
Decision	The Senate recommended for re-introduce the field visits as per the requirement of curriculum.
<b>Item # 13.9</b>	<b>Program Withdrawals and Refund of Fees to certain students.</b>
Decision	The Senate recommended the Program Withdrawals and Refund of Fees to certain students. Further, Senate stated that, upon recommendation of DUGC/DPGC and subsequent approval of the Senate, Chairperson, and such issues need not seek the approval of the Senate except in extraordinary cases. However, any such withdrawals and refund of fees may be reported to the Senate.
<b>Item # 13.10</b>	<b>Destroying of Examination Records of students passed-out prior to 2018.</b>
Discussion	The Senate, after deliberations, suggested that the term ‘Examination Records’ be revised as ‘Examination Answer Sheets’, to avoid any misinterpretation, and
Decision	The Senate recommended the proposal to dispose the answer booklets of students who passed-out prior to 2018, in-view of limited secure storage space.
<b>Item # 13.11</b>	<b>Request for Vacation by Faculty teaching I Year UG Programmes.</b>
Decision	The Senate recommended the requests of Faculty for vacation of teachers year UG programmes as per the requirement with due retention and prevailing leave rules.
<b>Item # 13.12</b>	<b>Provision to accept donations from the Companies, Corporate, Alumni, etc.</b>
Decision	The Senate recommended to accept the donations from the Companies, Corporate, Alumni, etc. for academic contributions and infrastructure as is prevalent in many CFTIs

#### Reporting Items

<b>Item # 13.13</b>	<b>Constitution of Admission Committees for Scrutiny of Applications and preparation of eligibility lists, Question Paper Setters and Evaluators, and Constitution of Interview Panels for PG &amp; PhD Direct Admissions in AY 2022-23.</b>
Decision	The Senate noted the reporting item on the Constitution of various committees for the conduct of PG & PhD Direct Admissions in AY 2022-23, and noted the same.

<b>Item # 13.14</b>	<b>List of Departmental Activities in the DoA and DoP.</b>
Decision	The Senate noted the reporting item on various academic and co-curricular activities undertaken at SPA Vijayawada by the Departments of Architecture and Planning, and noted the same.
<b>Item # 13.15</b>	<b>Any other items proposed by the Chair.</b>
	<b>Permission to register Ms. Sri Charitha, Reg. No. 2160200196, into B.Plan IV year VIII semester during the Even Semester of AY 2021-22.</b>
Decision	The Senate, after verifying that the concerned student, who had failed in B.Plan IV year VII semester in AY 2021-22, and recommendation of DUGC (Planning) as per Cl. 5.5.1, 6.12 and 13.2 of A.O 2019 for UG programmes, noted the admission to Ms. Sri Charitha, Reg. No. 2160200196, into B.Plan IV year VIII semester during the Even Semester of AY 2021-22.

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*A.v. Tulsi*